

# sourcing selection supply

**develop  
your  
collections**

Assisting libraries in the development of their collections has always been central to our objectives. Our first-class bibliographic search and supply service for quality publications is built on over 60 years of experience and collaboration with libraries.

## All types of publications

can be supplied, in all formats and subject areas. We specialise in titles from Italy, Spain, the Vatican City, Switzerland, France, Belgium, Luxemburg, Greece and Portugal, with a particular focus on the Humanities and Social Sciences.

## Out-of-print searches

can be carried out automatically for any out-of-print publication, or by request on a title-by-title basis. Details of available copies are communicated immediately in order to receive your confirmation and ensure you don't miss out.

## Non-commercial works

can also be sourced for you. We have a vast network, which allows us to obtain and supply publications from small publishers, departments, museums and not-for-profit organisations, as well as self-published titles.

## <https://libraries.casalini.it>

is intended as a complete bibliographic database and order management tool, allowing you to view information on new publications, create personalised searches, make your selections, place orders, consult order status and view invoice information.

## Information on new titles

is supplied regularly, according to personalised subject profiles.

## E-books

are included both in our New Title Information alerts and our online databases, and may be ordered in exactly the same way as print publications.

## Approval selections

are made book-in-hand by professional bibliographers according to your library's precise requirements.



## Ordering

Orders may be sent by email, placed online through our website or transferred using Edifact, as you prefer. Upon receipt, we check the order details and communicate immediately any relevant information regarding the material ordered (changes in title, edition, etc.), discrepancies in price, or changes in availability are communicated immediately.

## Order status updates

A dedicated team keeps track of all orders and regularly contacts publishers for updates on the status of shipments; all order status updates are sent by email.

You can check the up-to-date status of your orders at any time through our website.

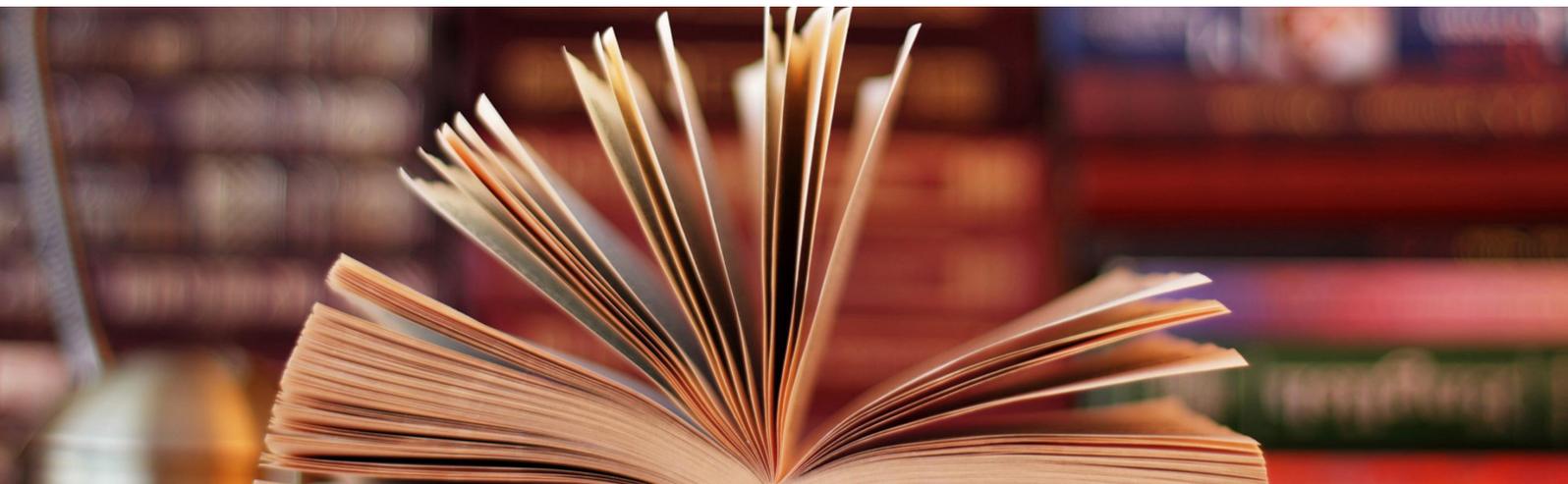
## Invoicing and shipping

We work to accommodate and satisfy the individual requirements of each library, whether this be a personalised invoicing timetable, delivery with shipping note and separate billing, or other instructions.

Our shipping and packing materials are of the highest quality to ensure the best possible protection for material during transport. Addresses and indications for consignment are carefully observed and shipments tracked.

## Statistics

Upon request, we can provide detailed statistics regarding your orders, including spending by subject or other factor, supply times and average prices. Let us know the information you require.



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